

Idaho Technology Authority (ITA)

May 30, 2019 Draft Meeting Minutes

(Approved December 4, 2019)

The Idaho Technology Authority meeting was held on May 30, 2019 at 1:30 pm in the West Conference Room of the Joe R. Williams Building, 700 West State Street, Boise, Idaho.

ATTENDANCE

Members Present:

Jeff Weak, CHAIR, Office of the Governor
Sen. David Nelson (phone)
Rep. Britt Raybould
Tammy Shipman, State Controller's Office
(Alt. for Joshua Whitworth)
Greg Zickau, Office of IT Services
Bryan Mooney, Dept. of Administration
David Fulkerson, Div. of Financial Management
Eric Beck, Dept. of Labor
Dave Taylor, Dept. of Health & Welfare
Pat Donaldson, Dept. of Correction
Collier Lippie, Military Division
Wilma Robertson, IGC-EC Chair
Maj. Charlie Spencer, Idaho State Police
Charlene McArthur, Idaho Transportation Dept.

Members Absent:

Kevin Iwersen, Idaho Courts
Terri Kondeff, Legislative Services Office
Matt Freeman, State Board of Education
Joshua Whitworth, State Controller's Office

Others Present:

Erin Seaman, Office of IT Services
Randy Turner, Dept. of Correction
Tawna Chesnut, Historical Society
Stephanie Wildman, Idaho Transportation Dept.
Jeff Anderson, Lottery Commission/Liquor Division
Faith Cox, Dept. of Administration
Brandon Woolf, State Controller
Diego Curt, Office of IT Services
Lance Wyatt, Office of IT Services
Bill Farnsworth, Office of IT Services
Sheena Coles, State Controller's Office
Steve Denton, State Controller's Office
Ben Call, Military Division
Brian Reed, Idaho Transportation Dept.
Brian Shields, Office of Emergency Management
Jeff Walker, Access Idaho
Alvino Artalejo, Dept. of Health & Welfare
Gara McCutchen-Aragon, SHI
Justin Corr, Bilbao & Co.
Scott Knights, Dept. of Health & Welfare
Chad Williams, Tek Systems
Decar Scaff, Dept. of Education
Matt Aslett, Dept. of Labor
Karl DeHart, Office of Emergency Management
Luke Kilcup, Lobby Idaho, LLC

CALL TO ORDER

Chairman Jeff Weak called the meeting to order at 1:33 pm, and introduced new committee members Sen. David Nelson, Rep. Britt Raybould, and Bryan Mooney, Department of Administration.

MINUTES

MOTION: Major Spencer moved and Mr. Zickau seconded a motion to approve the minutes of the August 29, 2018 meeting, as presented; the motion passed unanimously.

CONSENT AGENDA

MOTION: Rep. Raybould moved and Mr. Zickau seconded a motion to approve the consent agenda, as presented; the motion passed unanimously.

ITA POLICIES

Mr. Curt gave an overview of the incident response task force and the statewide incident response program. The task force is comprised of staff from multiple state agencies and works collaboratively with the State Attorney General's Office, and the Office of Risk Management. Their work has resulted in the new draft ITA Policy P4590 (Incident and Breach Response Management and Reporting), which is being proposed to replace three current policies, ITA Policy P4510 (Cybersecurity Incident Reporting), P4560 (Cybersecurity Breach Management), and P4580 (Cybersecurity Incident Management).

Mr. Curt gave a demo of the WebEOC, which is a crisis information management tool. He then gave an overview of the Vocabulary for Event Recording and Incident Sharing (VERIS) framework.

Discussion followed about the reporting requirements and guidance for agencies. Chairman Weak noted that the WebEOC and the VERIS framework will allow for better tracking of incidents and metrics that were not previously available. In response to a question, Mr. Zickau explained that this is for internal reporting for the state of Idaho and does not include other states.

MOTION: Mr. Beck moved and Mr. Donaldson seconded a motion to approve ITA Policy P4590, as presented; the motion passed unanimously.

MOTION: Mr. Beck moved and Ms. McArthur seconded a motion to rescind ITA Policies P4510, P4560, and P4580; the motion passed unanimously.

ITA SUBCOMMITTEE UPDATES

IDAHO GEOSPATIAL COUNCIL-EXECUTIVE COMMITTEE – Ms. Robertson reported on the results of the 2019 IGC-EC election.

MOTION: Mr. Fulkerson moved and Ms. McArthur seconded a motion to ratify the results of the 2019 IGC-EC election; the motion passed unanimously.

ACCESS IDAHO STEERING COMMITTEE – Mr. Farnsworth reported on Gov2Go, which allows citizens to access services for multiple agencies from a single enterprise level application. The application can be expanded to include city and county services as well. He noted that payment services include a convenience fee, which agencies can absorb or pass along to their customers, but free services remain free. There is no charge to agencies to set up their services on this application.

Discussion followed about how the Application Programming Interface (API) connection works, and Mr. Walker explained that there is flexibility in terms of the level of interaction between the agency and Access Idaho. In response to a question, Mr. Farnsworth clarified that it is up to each agency to determine their business processes with regard to PCI compliance.

LUMA PROJECT UPDATE

Ms. Coles gave a comprehensive overview of the LUMA project, which will implement a new, modernized statewide enterprise resource planning (ERP) system with modules for procurement, budget, finance, human capital management, and payroll functions. The new system will replace the Employee Information System (payroll) and the Statewide Accounting & Reporting System (STARS), both of which have been in place since the 1980's. She also reported on the Request for Proposals (RFP) development and the project timeline, noting that this was a statewide collaboration. A single software finalist was named, Infor Cloudsuite (Public Sector). She briefly discussed some of the terms of the contract, which has an initial 10-year term, with the option to negotiate an additional 10 year extension in five year increments. Under the terms of the contract, the state will always own the data.

IT MODERNIZATION

Chairman Weak gave an update on the status of the Governor's IT modernization initiative. Thirty six new positions were created at ITS, including 33 technical positions, and 3 administrative positions. To date, 30 of the positions have been filled. He noted that the vacancies are not impacting the support ITS provides. On June 10, a portion of the current ITS operations team will move into temporary space in Building 8 of the Chinden Campus, and most of the new hires start on June 17. With the exception of the downtown service desk staff, all of ITS will move out to Chinden later in the year.

Chairman Weak also gave a brief update on the data center and discussed the service catalog, which has been set, and includes the services for the eight agencies being added under the initiative. ITS has an integration team who met with leadership from the eight agencies to ensure a smooth transition, and service delivery managers within ITS have been assigned as points of contact to each of the agencies. Additionally, Chairman

Weak and Mr. Zickau are meeting regularly with leadership of the eight agencies to answer questions and address concerns as they arise.

Chairman Weak will be meeting with the Governor's chief of staff next week to begin discussing phase two of the initiative, and which agencies to include. He will share updates with the committee as soon as information is available.

In response to a question, Chairman Weak discussed the upcoming core network upgrade, funding for which was approved during the 2019 legislative session. He does not anticipate any network slowdowns during the transition period.

ADJOURNMENT

The meeting adjourned at 3:07 pm. The next meeting of the ITA has yet to be scheduled.

Erin Seaman

Erin Seaman, Office of IT Services